

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

JUNE 28

22

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on June 28, 2022 at 8:00 a.m. with the following persons:

TRUSTEES: Jim VanDeGrift, Dan Jones and Jonathan Sams

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Michael Jameson and Dave Siebert.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the meeting held on June 13, 2022 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

Department Reports:

Fire/EMS:

Michael Jameson, Fire Chief, informed the Board that he received the resignation of Noah Zimmer effective June 24, 2022. Mr. Sams made a motion, seconded by Mr. Jones to approve the resignation of Mr. Zimmer effective June 24, 2022. All voiced a "YEA" vote and the motion was passed. **Resolution 22-06-06.** (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that the Township uses Fire and EMS reporting software from Warren County. Warren County is upgrading to the ESO software which is web based, is backed up to the cloud and has a scheduling component. Chief Jameson said Warren County will cover the cost for three years. If we decide to use the scheduling software, there will be an additional cost.

Chief Jameson informed the Board that our truck and ambulance driver training time is sixteen hours.

Chief Jameson informed the Board that there were more than twenty runs because of the storm that came through. There was a house fire on Greentree road, lots of tree limbs down with strong winds and heavy rain.

Road and Bridge:

Dave Siebert, Road and Bridge Supervisor, informed the Board that his department was busy with storm damage clean up. There is a large tree down in the cemetery on State Route 350 that is yet to be handled. The Road crews helped the fire department with downed trees. The Philips Road culvert was completed. The Road crew has been mowing the right of ways which takes six to seven days to complete. They will do four to five rounds during the mowing season.

Mr. Siebert informed the Board that the Boom mower has an O ring issue. Once repaired Steve Schnetzer will perform most of the Boom mowing off and on as well as other jobs. Mr. VanDeGrift requested a list of the roads detailing when they were paved, crack sealed or patched.

Chief Jameson discussed the possibility of having the staff scheduled at Station 33 to do the landscaping and grounds maintenance rather than the road department. If this would be agreeable to the Trustees he would like to purchase battery powered equipment for the EMS/Fire staff. A mower, two weed eaters and a blower would be needed. Mr. Sams suggested appropriate attire for that work would be needed. More information will be obtained and presented at a later time.

Administration:

Tammy Boggs, Township Administrator, requested approval for Mr. VanDeGrift to sign the Memorandum of Understanding with the City of Lebanon regarding the property along the Miller Road corridor. Mr. Sams made a motion, seconded by Mr. Jones to approve the MOU with the City of Lebanon and to allow Mr. VanDeGrift to sign the agreement. All voiced a "YEA" vote and the motion passed.

Mrs. Boggs asked the Trustees for their opinion on allowing chickens to be kept on less than three acres within the Township. The Trustees prefer that on one half acre or less to allow six chickens; on one half to one acre would allow 12 chickens; up to one and a half acres would allow 18

chickens; on two acres would allow 20 chickens; on three acres or more would go with the current zoning rules. (Mrs. Boggs will send a letter to Mrs. Tegtmeier Director of Warren County Zoning Board stating this information.)

Mrs. Boggs informed the Board that the proposed JEDD agreement is at Bricker and Eckler for review and changes.

Mrs. Boggs and Mr. Sams had a meeting with the Middletown Assistant City Manager to discuss a possible JEDD for the Henderson farm being developed by Al Neyer.

Mrs. Boggs informed the Board the developer would like to discuss development of property along Greentree Road.

Mrs. Boggs informed the Board that Warren County Regional Planning has been contacted by someone wanting to build an event facility on Stubbs Mill Road for weddings. The Trustees have reservations as the property is less than ten acres. (Mrs. Boggs will send a letter to Warren County Regional Planning stating this information.)

Mrs. Boggs informed the Board that Warren County Regional Planning sent a letter regarding the C5 Encore Logistics Center landscaping plan. The Trustees voiced their preference that there be mounding and landscaping around the perimeter of the parking lots and look nice from the roads. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs informed the Board that Warren County Regional Planning sent a letter regarding the C5 Encore Logistics Center Site Plans for Lot 1 for review. The Trustees had no comments or concerns. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$642.06. The purchases are \$192.00 from NextSpark Pty Ltd, \$49.94 from Home Depot and \$400.12 from Pickrel Bros. Inc. Mr. Sams made a motion, seconded by Mr. Jones to subsequently approve the expenditures in the cumulative amount of \$642.06. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-06-07**. (A copy of the Resolution is included in the minutes.)

General Reports:

CORRESPONDENCE:

IN:

Email from Ms. Dreckman regarding the gas aggregation program.
Email from Mr. Robertson, Shaker Run Golf Club, regarding the dust from the logistics centers.
Email from Ms. Lintz regarding records for property located at 5922 Hamilton Road
Email from Ms. Gordienko regarding building permits from 2010.
Email from Ms. Barnhorst regarding plans from Station 31.
Email from Ms. Sampson, American Structurepoint regarding RFQ for Station 31.
Email from Mr. Helmers, Architects Associated, Inc regarding RFQ for Station 31.
Letter from Horton regarding the delay of delivery on our pending order for the Squad.
Email from Mr. Butler regarding if chickens are allowed in the township.

OUT:

Letter to Warren County Engineer's office regarding the acceptance of Charleston Place 3rd Addition for public maintenance.
Letter to Warren County Engineer's office regarding the acceptance of The Estate of Keever Creek Section 3.
Letter to Warren County Regional Planning regarding Encore Drive Dedication Plat – C5 Encore Logistics Center.
Email to Shaker Run HOA regarding "no parking" signs.
Email to Ms. Dreckman regarding the gas aggregation program.
Email to Mr. Robertson regarding his concerns with the dust from the logistics center construction.
Letter to Kings Electric Services for their donation to the fire department.
Letter to City of Lebanon regarding accrued balances for Mr. Conway.
Email to Ms. Lintz, ATLAS regarding records for property located at 5922 Hamilton Road.

Email to Ms. Gordienko regarding building permits issued from 2010.
 Email to Ms. Barnhorst regarding plans for Station 31.
 Email to Ms. Sampson, American Structurepoint regarding the RFQ for Station 31.
 Email to Mr. Helmers, Architects Associated regarding the RFQ for Station 31.
 Email to Mr. Butler regarding if chickens are allowed in the township.
 Letter to Chief Kelly, Miami Township Fire Chief regarding accrued leave balances of Trent Estes.

Fiscal Officer Reports:

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 34027 through 34045 (copy to follow) and Vouchers 658-2022 through 706-2022.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
6/21/22	6/22/22	660-2022	CITY OF LEBANON	1000-591-0007	\$2,072.28	1ST QTR 2022 JEDD INCOME TAX PAYMENT
6/16/22	6/22/22	657-2022	CITY OF LEBANON	1000-591-0007	\$2,541.97	4TH QTR 2021 JEDD INCOME TAX PAYMENT
					\$4,614.25	
6/15/22	6/24/22	688-2022	STATE OF OHIO	1000-539-0000	\$4,192.89	ADDITIONAL TAX ON PARI-MUTUAL WAGERING MIAMI VALLEY GAMING RACETRACK PERMIT 1-1-22 THROUGH 4-20-22 (DIRECT DEPOSIT)
					\$4,192.89	
6/9/22	6/22/22	654-2022	OTTERBEIN SENIOR LIVING RESIDENT COUNCIL	2191-803-0000	\$629.50	EMS DONATION
6/23/22	6/24/22	687-2022	KINGS ELECTRIC SERVICES	2192-803-0000	\$100.00	FIRE DEPT CONTRIBUTION
					\$729.50	
6/13/22	6/22/22	655-2022	USAA	2191-299-0000	\$102.23	LIFE SQUAD SERVICES
6/15/22	6/22/22	656-2022	G STEGEMAN	2191-299-0000	\$98.52	LIFE SQUAD SERVICES
6/16/22	6/22/22	658-2022	UNITED AMERICAN INSURANCE COMPANY	2191-299-0000	\$88.03	LIFE SQUAD SERVICES
6/16/22	6/22/22	659-2022	ALLSTATE FIRE AND CASUALTY INSURANCE CO	2191-299-0000	\$736.08	LIFE SQUAD SERVICES
6/21/22	6/22/22	661-2022	THE HEALTH PLAN	2191-299-0000	\$83.52	LIFE SQUAD SERVICES
6/27/22	6/27/22	697-2022	HUMANA TRICARE PAYMENT	2191-299-0000	\$548.86	LIFE SQUAD SERVICES
6/27/22	6/27/22	698-2022	PARAMOUNT ADVANTAGE	2191-299-0000	\$190.00	LIFE SQUAD SERVICES
6/8/22	6/23/22	662-2022	UNITED HEALTHCARE	2191-299-0000	\$259.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/8/22	6/23/22	663-2022	ANTHEM BLUE	2191-299-0000	\$402.94	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/8/22	6/23/22	664-2022	AETNA	2191-299-0000	\$491.15	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/9/22	6/23/22	665-2022	HUMANA	2191-299-0000	\$87.71	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/9/22	6/23/22	666-2022	AETNA BETTER HEALTH	2191-299-0000	\$1,684.23	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/13/22	6/23/22	667-2022	UNITED HEALTHCARE	2191-299-0000	\$347.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/13/22	6/23/22	668-2022	ANTHEM BLUE	2191-299-0000	\$568.78	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/13/22	6/23/22	669-2022	CGS	2191-299-0000	\$4,650.94	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/14/22	6/23/22	670-2022	HUMANA	2191-299-0000	\$192.19	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/15/22	6/23/22	671-2022	UNITED HEALTHCARE	2191-299-0000	\$268.87	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/16/22	6/23/22	672-2022	UNITED HEALTHCARE	2191-299-0000	\$186.68	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/17/22	6/23/22	673-2022	MOLINA HEALTHCARE	2191-299-0000	\$156.45	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/17/22	6/23/22	674-2022	MOLINA HEALTHCARE	2191-299-0000	\$208.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/17/22	6/23/22	675-2022	AARP SUPPLEMENTAL	2191-299-0000	\$403.23	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/21/22	6/23/22	676-2022	MEDICAL MUTUAL	2191-299-0000	\$86.43	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/21/22	6/23/22	677-2022	AETNA	2191-299-0000	\$170.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/21/22	6/23/22	678-2022	UNITED HEALTHCARE	2191-299-0000	\$178.74	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/21/22	6/23/22	679-2022	ANTHEM BLUE	2191-299-0000	\$455.02	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/22/22	6/23/22	680-2022	HUMANA	2191-299-0000	\$102.71	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/22/22	6/23/22	681-2022	MOLINA HEALTHCARE	2191-299-0000	\$334.63	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/22/22	6/23/22	682-2022	ANTHEM BLUE	2191-299-0000	\$492.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/22/22	6/23/22	683-2022	HWHO	2191-299-0000	\$503.67	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/22/22	6/23/22	684-2022	AETNA	2191-299-0000	\$959.42	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/23/22	6/27/22	700-2022	AARP SUPPLEMENTAL	2191-299-0000	\$190.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/23/22	6/27/22	701-2022	BUCKEYE COMMUNITY	2191-299-0000	\$340.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/23/22	6/27/22	702-2022	AETNA	2191-299-0000	\$371.61	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/23/22	6/27/22	703-2022	UNITED HEALTHCARE	2191-299-0000	\$982.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/23/22	6/27/22	704-2022	UNITED HEALTHCARE	2191-299-0000	\$1,022.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					\$17,944.50	
6/21/22	6/24/22	689-2022	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$964.85	LOCAL GOVT HB62 JUNE 2022 (DIRECT DEPOSIT)
6/21/22	6/24/22	690-2022	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$6,914.63	LOCAL GOVT JUNE 2022 (DIRECT DEPOSIT)
6/21/22	6/24/22	692-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,149.19	MOTOR VEHICLE LICENSE TAX MAY 2022 (DIRECT DEPOSIT)
6/21/22	6/24/22	691-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$2,445.60	NEW \$5 PERMISSIVE AUTO MAY 2022 (DIRECT DEPOSIT)
6/21/22	6/24/22	694-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$10,597.60	OLD \$5 PERMISSIVE AUTO TAX JUNE 2022 (DIRECT DEPOSIT)
6/21/22	6/24/22	695-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$18,241.85	GAS EXCISE TAX JUNE 2022 (DIRECT DEPOSIT)
6/21/22	6/24/22	693-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,445.33	CENTS PER GALLON JUNE 2022 (DIRECT DEPOSIT)
6/21/22	6/24/22	696-2022	WARREN COUNTY AUDITOR, MATT NOLAN	1000-534-0000	\$182.81	CIGARETTE LICENSE JUNE 2022 (DIRECT DEPOSIT)
					\$43,941.86	
6/27/22	6/27/22	699-2022	C QUITTER	2041-892-0000	\$560.00	QUITTER FOUNDATION FEE SECT 8 LOTS 4 & 5
					\$560.00	
6/17/22	6/23/22	686-2022	GOVDEALS	1000-951-0000	\$570.00	SALE LOT OF 10 FOLDING CONFERENCE TABLES (DIRECT DEPOSIT)
6/17/22	6/23/22	685-2022	GOVDEALS	2031-951-0000	\$26,000.00	SALE OF NEW HOLLAND BOOM MOWER (DIRECT DEPOSIT)
					\$26,570.00	

Other Business:

None.

Visitor Concerns:

None.

Trustee Reports:

Mr. Jones asked about the status of the RFQ for Station 31. Mrs. Boggs said the deadline for responses is July 5, 2022. There have been 10 or 11 respondents that are interested in submitting applications for this Design, Bid, Build project. Once all are received the Evaluation Committee will review and create a short list for further evaluation.

There being no further business, Mr. Sams made a motion, seconded by Mr. Jones to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for July 11, 2022 at 7:00 P.M.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 22-06-06
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESIGNATION FOR NOAH ZIMMER, EMS PARAMEDIC FULL-TIME,
EFFECTIVE JUNE 24, 2022**

WHEREAS, Chief Jameson was notified by Noah Zimmer that he would be resigning from his position of EMS Paramedic Full-Time with Turtlecreek Township; and

WHEREAS, the effective date of the resignation will be June 24, 2022; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby accepts the resignation of Noah Zimmer, effective June 24, 2022.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 28th day of June, 2022

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 22-06-07

Date of Resolution: June 28, 2022

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING
EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP
ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP
ADMINISTRATOR**

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not

to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. VanDeGrift	YEA
Mr. Jones	YEA
Mr. Sams	YEA

Resolution adopted this 28th day of June, 2022.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

End of Minutes.